



Cebu International School

P.O. Box 735, Pit-os, Cebu City, Philippines 6000

cis.edu.ph

Tel. No. (6332) 261-0247

Cebu International School Scholarship Program Qualifications and Procedures for Applying for a CIS Scholarship

Cebu International School (CIS), located at Pit-os, Cebu City, was founded in 1924 and is the only school in the Visayas/Mindanao region that offers the International Baccalaureate Diploma Programme (IBDP). The mission of CIS is *to recognize and nurture potential, and empower all members of its community to have a positive impact on our changing world.*

CIS demonstrates its commitment to its host city and county in a meaningful way, by offering two types of scholarships each year for students who could not otherwise afford to attend. Potential students may apply for either of the following scholarships:

1. To enter the school at any grade level.
2. To study in the IBDP in Grades 11 and 12. The IBDP is recognized worldwide, with graduates earning preferred entry to many universities, and entering top universities overseas with the possibility of scholarships that save thousands of dollars in tuition fees.

Any student who is unable to afford the school fee may apply for a scholarship, however, outstanding Filipino students from local government or local private schools who have never attended CIS will be given preferential acceptance into Grade 11, and through to the completion of their IBDP in Grade 12.

Preference for scholarships will be given to students who are not only academically qualified and demonstrate the ability to meet the rigors of the program, but also to those who demonstrate a commitment to contributing to the wider life of the school, such as through sports, arts and service.

Employees of CIS are eligible to apply for scholarships for up to two children (*refer to Staff and Faculty Manual for requirements for CIS employees*).

Qualifications:

- ✓ Applicants must demonstrate high academic achievement (candidates must submit copies of their current report cards -- Form 137 if the applicant is a Filipino).
- ✓ Applicants must show proof of involvement in after school activities, e.g. school publications, student council, sports, etc. (please provide corresponding papers/certifications).
- ✓ Applicants must:
 - demonstrate financial need
 - meet all regular CIS entrance requirements
 - have an excellent command of oral and written English
 - possess high personal standards and be in good health.

Duration:

- ✓ The scholarship is applicable to student's entry to CIS at any grade level except Grade 12. The awardee must maintain the appropriate scholastic level and abide by school rules and regulations.
- ✓ A student may apply for an extension if there are major life events that would prevent him/her from completing the program in two years. An example of this type of catastrophic event is an extended period of hospitalization.

The scholarship covers the application, USD, entrance, tuition and other fees. Support may also be provided for after-school activities, travel expenses associated with ISAC and MUN, and other activities, e.g. Week Without Walls. (*Refer to Staff and Faculty Manual for requirements for CIS employees.*)

Requirements:

Applicants must submit the following financial information and documentation (where applicable) to determine eligibility:

- ✓ Completed CIS application form for new students.
- ✓ Birth certificate/passport of applicant.
- ✓ Passport/any government issued ID of both parents
- ✓ Photocopy of all passport pages to indicate travels of the student / applicant and parent/s.
- ✓ Copy of Income Tax Return of parents showing ALL sources of income.
- ✓ Details of bank accounts and other financial holdings.
- ✓ Financial obligations showing monthly payments on loans, mortgages and other debts (including other educational payments for other children).
- ✓ Current certificate of employment of parents stating:
 - Designation or position in the company
 - Annual salary
 - Benefits accruing to the parent/s.
- ✓ Copy of land and house titles/certificate of registration.
- ✓ Copy of house rental agreement showing monthly payment, if applicable.
- ✓ Copy of car(s) certificate of registration.
- ✓ Copy of latest billing statement of school fees of the student/applicant.
- ✓ Names and relatives studying/studied at CIS, if applicable.

Selection process includes:

- ✓ A competitive examination process for all candidates at CIS, which may include:
 - The Measure of Academic Progress (MAP) test.
 - The Grade 10 English exam and the Grade 10 Math exam, for the applicants for Grade 11; an appropriate grade level exam for all other applicants.
 - English composition.
 - EAL assessments.
- ✓ Top-scoring candidates will be selected for a follow-up interview, which will appraise the candidate on, among others: spoken English, personality, interests, attitude, financial need, etc.
- ✓ Candidates may be ranked based on all available data.

Responsibilities of the awardee and his/her parent or guardian

- ✓ Awardees must indicate acceptance within one month after notification of the scholarship.
- ✓ The parents or guardian of the awardees shall provide for all other needs of the student outside of those stipulated in the scholarship grant including lunches and school uniforms.
- ✓ Awardees shall complete the IBDP at CIS unless the scholarship is terminated earlier due to poor academic performance or behavior problems.
- ✓ The awardees shall observe all rules and regulations of CIS
- ✓ To maintain their awards, the awardees shall maintain a level of scholastic achievement set by the Scholarship Advisory Committee.
- ✓ An annual evaluation of each awardee will be made by the Scholarship Advisory Committee to determine if he or she is still qualified to continue in the scholarship program for the following year and/or the financial need of the family.

Tentative timelines for applications, assessments, interview and awarding of scholarship

These timelines may change based on the number of applications received, the availability of applicants and in the case of employees, when the employee is hired.

- ✓ Submission of Application December/January
- ✓ Assessment (MAP/EAL/Interview) February
- ✓ Awarding of Results February
- ✓ Confirmation of Scholarship Offer February/March
- ✓ Scholar’s Class Visit Determined based on student availability

Last revision: Dec. 2017