



Cebu International School

Pit-os, Cebu City, Philippines 6000
+63 32 261 0247 • cis.edu.ph

Qualifications and Procedures for Applying for a CIS Scholarship

Cebu International School (CIS), located at Pit-os, Cebu City, was founded in 1924 and is the only internationally accredited school in the Visayas/Mindanao region to offer the International Baccalaureate Diploma Programme (IBDP) and Primary Years Programme (PYP). The mission of CIS is *to create a collaborative, challenging, and nurturing school environment that involves community members, in order to provide a contemporary international education, which develops students' unique potential to contribute to a better world.*

CIS demonstrates its commitment to its host city and county in a meaningful way, by offering two types of scholarships each year for students who could not otherwise afford to attend. Potential students may apply for either of the following scholarships:

1. To enter the school at any grade level.
2. To study in the 2-year IBDP in Grades 11 and 12. The IBDP is recognized worldwide, with graduates earning preferred entry to many universities, and entering top universities overseas with the possibility of scholarships that save thousands of dollars in tuition fees.

Any student who is unable to afford the school fees may apply for a scholarship, however, outstanding Filipino students from local government or local private schools who have never attended CIS will be given preferential acceptance into Grade 11, and through to the completion of their IBDP in Grade 12.

Preference for scholarships will be given to students who are not only academically qualified and demonstrate the ability to meet the rigors of the program, but also to those who demonstrate a commitment to contributing to the wider life of the school, such as through sports, arts and service.

Employees of CIS are eligible to apply for scholarships for up to two children (*refer to Staff and Faculty Manual for requirements for CIS employees*).

Qualifications:

- ✓ Applicants must demonstrate high academic achievement (candidates must submit copies of transcripts current report cards -- Form 137 for Filipino applicants).
- ✓ Applicants must show proof of involvement in after school activities, e.g. school publications, student council, sports, etc. (please provide corresponding papers/certifications).
- ✓ Applicants must:
 - demonstrate financial need (complete the given table below)
 - meet all regular CIS entrance requirements
 - have an excellent command of oral and written English
 - possess high personal standards and be in good health.

Duration:

- ✓ The scholarship is applicable to student's entry to CIS at any grade level except Grade 12. The awardee must maintain the appropriate scholastic level and abide by school rules and regulations.
- ✓ A student may apply for an extension if there are major life events that would prevent him/her from completing the program in two years. An example of this type of catastrophic event is an extended period of hospitalization.

The scholarship covers the application, USD, entrance, tuition and other fees. Support may also be provided for after-school activities, travel expenses associated with ISAC and MUN, and other activities, e.g. Week Without Walls. (*CIS employees, refer to Staff and Faculty Manual for details.*)



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Requirements:

Applicants must submit the following financial information and documentation (where applicable) to determine eligibility:

- ✓ Completed CIS application form for new students. *Please note the required documents listed on the front page of the application form.*
- ✓ Essays (refer to questions below).
- ✓ Completion of the financial information (find the table below).
- ✓ Copy of Income Tax Return (FY 2019) of parents showing ALL sources of income.
- ✓ Details of bank accounts and other financial holdings.
- ✓ Financial obligations showing monthly payments on loans, mortgages and other debts (including other educational payments for other children).
- ✓ Current certificate of employment of parents stating:
 - Designation or position in the company
 - Annual salary
 - Benefits accruing to the parent/s.
- ✓ Copy of land and house titles/certificate of registration.
- ✓ Copy of house rental agreement showing monthly payment, if applicable.
- ✓ Copy of car(s) certificate of registration.
- ✓ Copy of latest billing statement of school fees of the student/applicant.
- ✓ Names and relatives studying/studied at CIS, if applicable.

Timeline for applications, assessments, interview and awarding of scholarship:

These timelines may change based on the number of applications received, the availability of applicants and in the case of employees, when the employee is hired.

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|---|---------------------------------------|
| ✓ Submission of Application | November 15, 2019 to January 31, 2020 |
| ✓ Notice to qualifiers | February 10, 2020 |
| ✓ Scholarship Testing | February 26, 2020 (Wednesday) |
| ✓ Panel Interview with the top qualifiers | March 20, 2020 week (Friday) |
| ✓ Awarding of Scholarships | March 31, 2020 (Friday) |
| ✓ Confirmation of Scholarship Offer | April 17, 2020 (Friday) |
| ✓ Class trials of scholars | to be advised. |

Selection process includes:

- ✓ After a thorough review of documents submitted to the Scholarship committee, a competitive examination will be conducted to the selected candidates. The assessments may include:
 - The Measure of Academic Progress (MAP) test.
 - The Grade 10 English exam and the Grade 10 Math exam, for the applicants for Grade 11; an appropriate grade level exam for all other applicants.
 - English composition.
 - EAL assessments.
- ✓ Top-scoring candidates will be selected for a follow-up interview which will appraise the candidate on spoken English, personality, interests, attitude, financial need, and so on.
- ✓ Candidates may be ranked based on all the available data.
- ✓ Selected candidates will be awarded with scholarship and will be invited for class visit
- ✓ Candidates may be ranked based on all the available data.

Responsibilities of the awardee and his/her parent or guardian:

- ✓ Awardees must indicate acceptance within one month after notification of the scholarship.
- ✓ The parents or guardian of the awardees shall provide for all other needs of the student outside of those stipulated in the scholarship grant including lunches and school uniforms.
- ✓ Awardees shall complete the IBDP at CIS unless the scholarship is terminated earlier due to poor academic performance or behavior problems.
- ✓ The awardees shall observe all rules and regulations of CIS.



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- ✓ To maintain their awards, the awardees shall maintain a level of scholastic achievement set by the Scholarship Advisory Committee.
- ✓ An annual evaluation of each awardee will be made by the Scholarship Advisory Committee to determine if he or she is still qualified to continue in the scholarship program for the following year and/or the financial need of the family.

ESSAYS. Please use a separate sheet for your essays.

1. Describe yourself as a student and cite your best learning experience.
2. What do you know about IB Programme and why do you wish to study in CIS?

FINANCIAL INFORMATION. Please complete the table below:

A. Sources of Annual Income	Amount in Peso (2019)
Father's gross income	
Mother's gross income	
Pension	
Income from family business	
Others (including support from family members & other investments)	
Total	

B. List of Family Expenses	Amount in Peso (2019)
Rent or mortgage payments	
Food	
Utilities	
Clothing & household necessities	
Medical	
Insurance	
Auto/transportation costs	
Education/school	
Taxes	
Travels	
Others	
Total	

Family Net Income	Amount in Peso (2019)
Sources of Annual Income (A)	
Less: Family Expenses (B)	
Net Income	

C. Family Assets/properties/investments	Amount in Peso (2019)
Family home	
Land & buildings (other than home)	
Business	
Cash & savings	
Investments (stocks/bonds)	
Retirement savings	
Others (support from family members)	
Total	



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Certification

I, _____ (student's name) hereby certify that I am not able to attend Cebu International School without the scholarship. I further certify that the statements given by me in this form are true, complete and accurate. Documentation is attached to support my application.

Student's name & signature

Date

I, _____ (parents' names) certify that the information provided in this form, to the best of our knowledge, are complete, true and accurate. We understand that providing any false or misleading information may result in the cancellation of this application or any scholarship made. Attached are the documents to support our claim.

Mother's name & signature

Date

Father's name & signature

Date