



Position Description: CIS Teacher (PYP, MYP, DP)

(Start Date July 21, 2023)

Cebu International School (CIS) is a progressive, multi-cultural, self-perpetuating, board-governed, day and boarding school (Early Years – Grade 12) that is conveniently located in the leafy suburbs of Cebu City, central Philippines. We have a diverse population of approximately 225 students (~330 prior to the pandemic), with 27 different nationalities represented in our student body. Our faculty is similarly diverse, with our faculty coming from 12 different countries.

CIS offers the prestigious *International Baccalaureate (IB) Primary Years Programme (PYP)* in EY-G5, the *IB Middle Years Programme (MYP)* in G6-10, and the *IB Diploma Programme (DP)* in G11-12. CIS is the first and currently only IB Continuum school in the Philippines (offering all three IB academic programs).



The IB philosophies are infused throughout the programs and are exemplified by the IB Learner Profile (see diagram to the left), which identifies 10 attributes that are explicitly promoted to *develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world (IB LP 2006)*.

The school is an active proponent of 21st Century learning methodologies, and makes efficacious use of

technology, utilizing a 1:1 BYOD program for students in middle and high school, and computers, Chromebooks, and iPads throughout the elementary school.

CIS boasts a well-resourced campus with modern facilities, including spacious air-conditioned classrooms, makerspace lab, roof-top covered gym, Dragon's Dome multi-purpose gym/climbing wall/event hall, swimming pool, dance studio, kitchen, specialist science labs, a large grass field, two ES playgrounds, and a new state-of-the-art 40-bed student residence.

Cebu City is the second largest city in the Philippines and has the fastest growing economy. It is the oldest city and the first capital, and is considered the tourism gateway for central and southern Philippines, making it a highly accessible location. Livability is cited as an integral part of economic development, and despite the media portraying some areas of the Philippines as unsettled, Cebu has one of the best records for peace and order in the country. There are approximately 1 million people in Cebu City and 3.85 million in the province.

The Opportunity

CIS is seeking a suitably qualified and ideally experienced **Teachers** to teach in our **IB PYP, MYP and DP** programs. The appointment provides salary, terms, conditions, and benefits commensurate with the applicant's qualifications and experience, that are on par with other similar quality premium IB international schools our size and character in the region.

Required and Preferred Qualifications & Experiences

- Two+ years of teaching experience with educational qualifications (**required**)
- Adaptable and flexible in times of stress, with well-developed interpersonal skills (**required**)
- Knowledge of, and experience with, remote and hybrid learning (**preferred**), and a willingness to seek and use EdTech best practices as outlined by the [ISTE standards for educators](#) (**required**)
- Professional proficiency in written and oral English, with intelligent communications skills (**required**)
- A positive, pro-active, reliable, and collaborative nature with strong organizational skills (**required**)
- The ability to think and act under pressure, while maintaining a sense of presence and humor (**required**)
- Successful IB World School experience with IB training and international school experience (**preferred**).

*Note: Please do not apply if you do not have the **required** qualifications or experience, as your application will not be considered.*



CIS Vision

CIS challenges students to be globally engaged, positive contributors in a competitive, changing world.

CIS Mission

...to create a collaborative, challenging, and nurturing school environment that involves community members, in order to provide a contemporary international education, which develops the unique potential of all students to contribute to a better world.

CIS is an anti-racist school that seeks internationally minded faculty to learn together in a diverse, equitable, inclusive, and just environment.

The ideal candidate enjoys working with people and has a personality reflecting the demands of the education profession (e.g., patience, understanding, care, etc.). They will possess a high level of knowledge of instructional supervision and curriculum development, a thoughtful understanding of 21st century learning with purposeful use of technology, and well-developed leadership skills based on mutual respect towards student learning and collegial well-being.

CIS seeks to appoint and retain faculty who demonstrate a commitment to being vocational and professional. We understand this to mean faculty who:

- are expert and specialized in their field
- are up to date with the research in their field
- are committed to their students and profession
- have high standards of work and professional ethics
- are prepared to contribute to the education of our students in a broad, holistic manner
- are committed to personally developing the attributes of the IB Learner Profile in their personal lives, so as to be a worthy role-model for our community.



Applicants: Please peruse our website (<http://www.cis.edu.ph/>) to familiarize yourself with CIS, and if you fit the desired profile, complete our [online application form](#) on the [Join >> Careers page](#). Please note you will be asked to submit the following:

1. A letter of application (in English and no longer than two pages) **including** reasons why you wish to apply to CIS and a brief summary of your educational philosophy.
2. Your resume outlining qualifications and relevant experiences, **complete with dates** (months and years), and the names and contact details of **three** professional referees.

Notes:

- **Please follow instructions and include everything asked for to ensure your application is complete.**
- *Supporting copies of degrees are not required at this stage; written open references are optional.*
- *Please be aware just sending a notification expressing interest via recruiting sites will result in a delay for your application to be viewed and possibly overlooked. To avoid this, apply as instructed above.*
- *After submission, you will receive a notification email acknowledging receipt of your online application. Please contact Ms. Dina Delgado, HR Manager (ddelgado@cis.edu.ph), if you have any difficulties with the online application system. (Do not send your application to this email in addition to the online form unless you do not receive a notification email.)*

Our position deadlines are open, meaning applications will be processed as they are received. Longlisted candidates will be contacted for either a short follow-up intro video submission or an initial interview, with shortlisted candidates then interviewed in person or via video chat. *Please note that CIS may appoint an ideal candidate if circumstances advise it, so be sure to submit your application as soon as possible to ensure consideration.*

CIS actively supports ethical and safe child protection recruiting practices.

Please be advised CIS will always carry out background checks and will require police clearance certificates from all successful candidates.

We look forward to hearing from you!

